

Initial Programs Assessment Committee (IPAC) Minutes

September 21, 2017, 4:00 pm

Deans Conference Room

The Chair of IPAC committee, Dr. Kimberly Davis, called the meeting to order.

Introduction of committee members began and each member introduced themselves and their current roles in the College of Education. Members present: Irina Khramtsova, Kellie Buford, Sandra Hawkins, Scott Doig, Susan Whiteland, Audrey Bowser, Mary Jane Bradley, Lance Bryant, Joan Henley, Joanna Grymes. Members absent: Minghui Gao

Previous meeting minutes from Friday, September 1, were sent electronically to committee on 10/5/17. Sandra Hawkins was appointed by Dr. Davis to serve as recorder for this committee.

The roles, responsibilities, and expectations of the committee were shared by the committee chair and discussed and agreed upon by the members to serve accordingly from the *Educator Preparation Provider Unit Governance Handbook*.

Initial Programs Assessment Committee

The Initial Programs Assessment Committee (IPAC) will serve as the oversight committee for the initial programs assessment activities of the EPP Unit. The CAEP Coordinator and the Professional Education Program Director will serve as Ex Officio members of the IPAC.

Committee responsibilities will include:

1. annually review and analyze unit assessment artifacts;
2. annually review the assessment system as it applies to initial programs.
3. annually review assessment procedures to ensure fairness, accuracy, consistency, and the avoidance of bias.
4. prepare an annual unit assessment report. The completed report will be sent to the Head of Unit no later than May 31 of each year. The report should include areas of strength and/or areas of improvement.

There was general discussion of Unit Assessment Plan. Members are encouraged to bring and ask questions.

Handouts distributed: Unit Assessment Plan, Draft for Expanded MAT, MAT Special Education K-12, Novice Teachers Survey

Agenda Discussions:

- Checkpoints:
 - a. Dispositions assessment:

Old Dominion was suggested to for the base assessment due to reliability and validity stats. At the next meeting Math and Social Science will share their current assessment instruments. The dispositions assessment will become a part of the Admission process. Prior to admission to the teacher education program, the candidate will complete the self-assessment and reflection of presumed needs. Live-Text will be a requirement for and upon admission to teacher education ASTATE Jonesboro campus. Discussion as to most effective way to link this to initial acceptance/implementation. PEP will need to include the new admission criteria and language. Need to meet soon to determine process "as technology progresses", begin procedure in Sp'18 and totally in effect for admission by F'18, by ELED, MLED, and SPED. Scott will look at the Intro to Secondary Syllabus for Admission point changes and all EPP changes in bulletin by Fall 2018.

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b. Technology Assessment:

Checkpoints (see chart and handout: Introduction to the A-State EPP Assessment Plan)

1. Intro class: Tiffany will create badges for APPLE and Google to assess student skills prior to field experiences.
2. Methods classes: required to upload projects
3. Internship: committee discussion included checklist and common general rubric for technology. Instrument must be EPP-wide.

c. Impact on student learning-Dr. Grymes

Committee discussion continued regarding impact on student learning and committee determined that an assessment subcommittee be created and include public school personnel for current curriculum and perspective in addition to teacher education faculty... to be contacted by Dr. Davis:

Recommendations included:

- Carlene Sheets-Jonesboro
- Lynn Baker-Nettleton
- Pam Dooley-Westside
- Dr. Joanna Grymes, TE, Assistant Chair
- Dr. Kim Davis, SPED
- Dr. Kellie Buford, Secondary Social Science
- Dr. Nicole Covey, TE
- Physical Education representative

d. Identify missing assessments

Committee discussions. Also we need work samples (valid and reliable) and to address academic standards. See *Renaissance* prior to INTASC.

- Master of Arts Programs

Discussed by committee: ELE, MLED and Secondary K-12 are moving as one program and SPED K-12 is moving as its own program. See handouts. Discussion of secondary MAT programs included input regarding concerns that MAT would unfortunately conflict/cut into their BSE program offerings.

Dr. Grymes distributed Novice Teacher Survey from ADE. Individual program data has gone to Programs and should be item for discussion at next meeting.

Next meeting date: Friday, October 6, 10:00 a. m., Dean's Conference Room

Meeting adjourned.

Respectfully submitted: Sandra Hawkins, Recorder